

## **Minutes of 11/21/19 Maynard Parking Authority**

OMS Conference Room, Maynard Town Building, 4 pm.

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Meeting called to order at 4:02 pm.

**Members present:** Justin Demarco, Ben Hoffman, Dan Nash, Jack MacKeen, Mike Noble, Megan Zammuto.

**Others present:** Patricia McCart

**Minutes:** A motion was made to approve the minutes from October 16, 2019. The motion passed, Chief Noble abstained.

**Business Owner Representation:** M. Zammuto provided an update on the search for a business owner to join the Parking Authority. Nick Johnson, owner of Gallery Seven in Maynard Center has expressed interest. M. Zammuto interviewed Mr. Johnson and plans to recommend his appointment to Town Administrator Greg Johnson.

**Discussion of short-term goals:** M. Zammuto discussed the Parking Authority Charter, and recommended the group focus on two short term goals:

- Parking management and enforcement research and education
  - The Parking Authority members discussed new technology and enforcement options. Future agendas will include vendor presentations.
- Phase one – parking management plan
  - The group discussed how to update messaging on the current meters to make them consistent with the town approved enforcement hours.
  - River St. Lot – staff will visit and review signage
  - Bike rack installation – complete
  - Reinstallation of meters – will wait until spring

J. MacKeen recommended adding a third goal, to research the actual cost of the current parking management program. The Parking Authority agreed to add this third short term goal. It was acknowledged that the cost analysis will include assumptions, as all the historical information is not available.

**Discuss sub committee approach:** D. Nash discussed his interest in researching the revenue and costs associated with the parking management program. The Parking Authority agreed to this approach. D. Nash plans to meet with town staff to gain an understanding of the true cost of the current program.

**Public Comment:** Patricia McCart, owner of Scrub a Dog discussed her observations as a business owner in Maynard center. P. McCart asked the group to consider removing parking meters to create a more business friendly environment, and discussed concerns regarding vehicles unloading product on Main Street.

Meeting adjourned at 5:30 pm.

Minutes Approved 1/6/20